

Hyndland Secondary School – August 2020 – Reopening Guidance

In August, we will have consistent signage throughout the school with important information on what we all need to do to keep our school safe. Here we have produced some guidance for both parents and students as we prepare to welcome young people into our school. We hope this will be useful and **would appreciate** if parents/carers could read over this with their young people.

Reducing infection risk and keeping our school community safe

We know that coronavirus spreads by close contact with a person with symptoms and by touching contaminated surfaces. At home it is important that you;

- *Check your child(ren) for symptoms each day. These are a new continuous cough, high temperature, loss of taste or smell. If you have concerns visit www.nhsinform.scot
- *If your child or someone in your household is displaying symptoms, **it is important that you follow government advice and do not send them to school.**
- * Encourage your child to wash their hands regularly, especially when they return home from school.



Attendance at school

- *If your child is sick and unable to attend school, you should call the absence line from 8.15am as usual – 0141 287 0039
- * It is important that young people attend school as much as possible however if a young person is unwell, we would suggest they remain at home as in-school first aid provision will be limited.



School bags and stationery

- *School bags should be cleaned regularly at home. These can be sprayed with a disinfectant aerosol spray or household disinfectant or use cleaning wipes, especially handles and shoulder straps.
- *Young people should bring their own pencils and pens etc to school if at all possible as these cannot be shared with others in the class. If you feel it would be helpful, we can provide some basic materials – please speak to your child's Pastoral Care Teacher regarding this.



Hygiene

- *As young people enter the school building they should sanitise their hands at one of the hand sanitiser stations located in the school if they do not have their own hand sanitiser with them.
- *Mobile phones and iPads should also be cleaned regularly at home.



Pupil Entry to the school building

*S1 and S2 students will enter the school building **at all times** (morning, after interval and after lunchtime) via the Airlie Building entrance which can be accessed via the playground

*S3-S6 students will enter the school building **at all times** (morning, after interval and after lunchtime) via the Lauderdale Building Pupil entrance situated on Lauderdale Gardens.

ENTRANCE



Minimising Entry to school for Visitors

*We have been told that we need to minimise entry to the school by visitors, whether this be parents/carers or any other adults.

*It is therefore important that any parent/carer wishing to come into the school will need to make an appointment. Any such requests should be made via your child's Pastoral Care Teacher in the first instance.

Staggered Start and Finish Times for Different Year Groups

*In order to avoid in excess of 1000 young people arriving and leaving our school building at one time, we have introduced staggered start and exit times for different year groups.

* It is vital that all young people arrive to school on time to ensure the staggered start times are effective in keeping everyone as safe as possible as they enter the school buildings.

*It is important that at the end of the school day young people leave the school grounds immediately upon their dismissal to ensure there is adequate space for other young people to exit the building and school campus safely.



S6 Study Periods

*S6 students have timetabled study periods on their school timetable, many of which will fall either during the first two periods in the morning or last two periods at the end of the school day.

*We would ask that our S6 students use these study periods to study at home where at all possible rather than in the school building to help minimise the time they are spending within the school campus.



PE Kit

- *If a young person has PE timetabled in school, they should come to school in clothes suitable for sports activities i.e. leisurewear including an outdoor jacket/jumper. There will be limited access to PE changing facilities.



Water bottles and Snacks

- *Water bottles should be emptied and washed every day at home with warm soapy water. Young people should bring their own water to school each day as there will be no opportunity to use the water coolers in school due to hygiene restrictions.

Free School Meal Entitlement and Fuel Zone Provision

- * Further details will follow. All young people entitled to Free School Meals will be able to use their meal either during interval or lunchtime.
- *A breakfast service will be available in the Fuel Zone – further details to follow.
- * Further details will follow regarding a cashless system which will be in operation in the Fuel Zone.



Safe movement around the school

- *As young people move around the building, **the one-way system should be followed at all times.** Even if this means it takes longer to get to class all students must follow this. This will allow us to ensure the safe movement of young people in our building.
- *A map is included in this orientation pack for students to familiarise themselves with the new one way system and signage will be prominently displayed throughout the school. Young people will also be given the opportunity to walk around the new one-way system during their induction session which will take place on 12th, 13th or 14th August.

Keeping our classroom areas safe for all

- *As young people enter and leave a classroom, they will be directed to their own work-station and asked to sanitise this before and after use. This will help to ensure the safety of both themselves and others. Class teachers will provide materials to do this.





Social Times

*There will be a staggered morning break for students in different year groups to help minimise the number of young people being together in the morning interval.

* Lunchtime will be reduced slightly to reduce the amount of social contact during the school day with different year groups. Different year groups will be directed to different areas of the school during these times.

* Students in S1-S3 are not permitted to leave the school campus during the morning interval. Only S4-S6 students can go to the top shops only.

*Students in S1 are NOT permitted to leave the school campus at lunchtime.

*We would also like to remind our students to be mindful of safety arrangements which will be in place in the local shops and the need to follow these. Senior students may also be required to wear a face covering in the shops in line with government guidelines.

School toilets

*The school toilet blocks in both the Lauderdale and Airlie Buildings will be open at all times for students to access when required.

* Stocks will be checked and replenished during the school day. If a young person requires additional replenishing, they should speak to the school janitor who will be able to assist.



Structure of the school day from Monday 17th August 2020

| S1 & S2 – Enter via Airlie Building Entrance accessed via the playground | | S3 & S4 – Enter via Pupil Entrance on Lauderdale Gardens | |
|---|-------------|---|-------------|
| Period 1 | 8.45-9.35 | Period 1 | 8.45-9.35 |
| Period 2 | 9.35-10.25 | Period 2 | 9.35-10.45 |
| Interval | 10.25-10.45 | Interval | 10.45-11.00 |
| Tutor Time | 10.45-11.00 | | |
| Period 3 | 11.00-11.50 | Period 3 | 11.00-11.50 |
| Period 4 | 11.50-12.40 | Period 4 | 11.50-12.40 |
| Lunch | 12.40-1.20 | Lunch | 12.40-1.20 |
| Period 5 | 1.20-2.10 | Period 5 | 1.20-2.10 |
| Period 6 (Tues-Fri) | 2.10-2.50 | Period 6 (Tues-Fri) | 2.10-2.50 |
| Period 7 (Mon) | 3.00-3.40 | Period 7 (Mon) | 3.00-3.40 |

| S5 & S6 – Enter via Pupil Entrance on Lauderdale Gardens | |
|---|-------------|
| Period 1 | 9.00-9.35 |
| Period 2 | 9.35-10.45 |
| Interval | 10.45-11.00 |
| Period 3 | 11.00-11.50 |
| Period 4 | 11.50-12.40 |
| Lunch | 12.40-1.20 |
| Period 5 | 1.20-2.10 |
| Period 6 (Tues-Fri) | 2.10-3.00 |
| Period 7 (Mon) | 3.00-3.50 |

SPERO MELIORA - I HOPE FOR BETTER THINGS