

VANESSA KOKOTA CAREERS ADVISER

Hyndland Secondary
(Monday-Friday)

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Skills
Development
Scotland

College / Apprenticeship Applications

CAREER MANAGEMENT SKILLS



PARENTS' RESOURCES



Our expert Careers Advisers offer Career Information, Advice and Guidance in every state secondary school in Scotland.

myworldofwork.co.uk/parents

	P5-P7	P7-S1	S2-S3	S4-S6	
Young people	<p>My World of Work</p> <ul style="list-style-type: none"> • three engaging, interactive tools for pupils to use with their teachers in class • My Interests, Skills Builder and Animal Me help pupils learn about skills and how to develop them • beginning of young person's career management skills journey. 	<p>The SDS Careers Adviser in your school will be involved in the support of your child as they move from primary to secondary school</p> <ul style="list-style-type: none"> • all pupils will have a group session with their Careers Adviser on transition days or early in their first year • the session will raise awareness of big decisions ahead, build on their career management skills and ensure they're registered on My World of Work • drop-in sessions open to all pupils from first year. 	<ul style="list-style-type: none"> • opportunity of a one-to-one interview with a Careers Adviser ahead of subject choices • group sessions introducing My World of Work subject choices tool, further developing Career Management Skills and preparing for key decision making • drop-in sessions open to all pupils • enhanced support in third year for those who need it, this can include additional one-to-one time and group sessions. 	<ul style="list-style-type: none"> • group engagements continue throughout the senior phase of school covering senior phase subject choices, routes and pathways into opportunities after school and looking at labour market information • My World of Work, especially the skills pathways tools, CV builder, searching for opportunities and interview preparation • events including Higher Education Exhibitions, Scottish Apprenticeship Shows and Skills Scotland • Exam Results Helpline • drop-in sessions open to all pupils. 	Young people
Parent/carers	<p>My World of Work</p> <ul style="list-style-type: none"> • packed with information to support your career journey • a dedicated parent and carer area with information to help you support your young person. 	<p>The SDS Careers Adviser in your school will attend parent/carer events to</p> <ul style="list-style-type: none"> • outline the support on offer • demonstrate My World of Work and how it can help you. 	<ul style="list-style-type: none"> • opportunity to join the one-to-one interview at subject choice stage with your young person and their Careers Adviser • SDS Careers staff in your school will attend parent/carer events that focus on subject choices to help you understand the decisions your young person is making • My World of Work's dedicated parent and carer area with information to help you support your young person. 	<ul style="list-style-type: none"> • SDS Careers staff in your school will attend parent/carer events • My World of Work's dedicated parent and carer area with information to help you support your young person. 	Parent/carers

Careers Information, Advice and Guidance doesn't stop at the school gates – find your local careers centre at myworldofwork.co.uk/centres and come talk to us.

Points to consider for parents and carers

- start talking and listening early
- be open minded
- get informed about subjects and associated careers
- [visit the parent and carer section of My World of Work](#)

COLLEGE APPLICATIONS ARE COMING!

- Colleges will open for August course applications mid January.
- City of Glasgow College normally opens first.
- Young people have to be prepared for courses opening so they can apply as soon as they open.
- School will help with preparation process through college workshops and individual appointments.

FIRST COME, FIRST SERVED!

- Many college courses open and close within days!
- Selection often done by who applied first.

COLLEGE OPTIONS

- Apply to all colleges to give yourself options.
 - City of Glasgow College
<https://www.cityofglasgowcollege.ac.uk/user/login?destination=/applications/overview>
 - Glasgow Clyde College
Anniesland, Cardonald, Langside
<https://www.glasgowclyde.ac.uk/>
 - West College Scotland
Clydebank, Paisley
<https://www.westcollegescotland.ac.uk/>
 - Glasgow Kelvin College
Springburn, Easterhouse
<https://www.glasgowkelvin.ac.uk/>



COLLEGE APPLICATIONS

- Need a college account to apply.
- They make an account by registering with an email address.
- Can be hard in school to make college account if they cannot access their email on the phone.
- A functioning, sensible email address, which they can access, is required.

COLLEGE PERSONAL STATEMENTS

- Around 300 words
- Things to cover in your personal statement:
 - Why you are interested in the subject
 - Skills, qualities and experience you have that are relevant to the course (<https://www.myworldofwork.co.uk/tools/about-me/start>)
 - Volunteering / hobbies that are relevant
- Use the personal statement worksheet to help you when you have decided what you are applying to.
<https://www.myworldofwork.co.uk/activity/creating-personal-statement-university-or-college>
- <https://www.myworldofwork.co.uk/tutorial-writing-personal-statement-ucas-or-college-application>

CAREER WEBINARS – MY WORLD OF WORK

- <https://www.myworldofwork.co.uk/careerjam-webinars>
- ‘Applying for college’ webinar
- Interview hints and tips
- Advice on how to prepare for applications
- Courses on offer
- Available funding
- Where college can lead them

APPRENTICESHIPS

- College may not be first choice as some people prefer to get an apprenticeship.
- Apprenticeships are very competitive.
- They should have a college back up in case they don't secure an apprenticeship during the summer.
- **All pupils** should apply to college to give themselves options.
- If you don't take up the college place, that is fine!
- <https://www.apprenticeships.scot/>
- www.glasgowguarantee.org

BEGINNING COLLEGE COURSE RESEARCH

- It is useful to know what college course level they will be applying to.
- It is a common mistake to forget about S6 subjects and apply for the wrong course!
- It's important to remember to include all of their qualifications, including S6 subjects.
- <https://www.myworldofwork.co.uk/learn-and-train>

COLLEGE COURSE LEVELS

College Course Level	School Grades Required
Introduction / Access / NPA	Sometimes no grades required
NC / NQ / NPA	A range of national 4 or national 5's are required
HNC	1 + Highers are required
HND	2 + Highers are required

- This is a rough guide and you should check with each college/course.
- This is the minimum entry requirement.

Thank you.