



Hyndland Secondary School
Lauderdale Gardens
Glasgow G12 9RQ
Phone 0141 582 0130
Fax 0141 582 0131
www.hyndland-sec.glasgow.sch.uk

Head Teacher
Louise Edgerton Bed Mus (Hons)

LE / SW

November 2019

Dear Parent or Guardian

S1 PARENTS' EVENING –Wednesday 20 November 2019 from 4.15 pm

We are pleased to invite you to attend the School on the evening of Wednesday 20 November, in order to meet your young person's teachers.

HOW ARE APPOINTMENTS MADE?

This year we are introducing a new online tool so that parents have more control over the appointments they require.

You should visit <https://parents-booking.co.uk/hyndlandsecondary> to open the booking site, enter some details about you and your young person and use the system to make appointments with the teachers you wish to see. We recommend using the "booking wizard" which will work out the best order to see your selected teachers.

We will send parents a text message and email to inform them when the system is open for bookings – this is likely to be from Monday 4th November. A more detailed "how-to-guide" is available on the school website for you to refer to – this can be found under the 'our school section' and 'parents meetings' sub-section.

WHERE DO PARENTS GO?

The meeting will be held in the Lauderdale building, i.e. the one on Lauderdale Gardens. You can enter at the main door. The gates at Clarence Drive will be open to permit parking in the playground.

HOW DO PARENTS/CARERS START OFF?

You will be met at the door and invited to sign in. If required, directions will be given to your first appointment.

HOW LONG DO PARENTS HAVE WITH EACH TEACHER?

Five minutes. We operate an appointment system which is explained in more detail on the appointment sheet which will be issued separately. Five minutes is not very long, especially if matters of concern arise. However we wish to hold as many interviews as possible in the limited time available. We ask that teachers and parents are as strict as possible in sticking to the timetable.

Should a further interview be required, arrangements for this can be made.

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WHERE ARE THE INDIVIDUAL MEETINGS HELD?

Two or three teachers are allocated to each classroom in the Lauderdale building. This is done in order to provide adequate privacy, and at the same time, to keep travelling distances between appointments to a minimum! You are provided with a list of teachers and rooms, and teachers' names are posted outside the appropriate room.

CAN PARENTS/CARERS BRING THEIR CHILDREN?

Yes, if the parents so wish. However, in that case, you are asked to ensure that he/she remains under your supervision.

WHAT WILL BE THE MAIN PURPOSE OF THE EVENING?

To allow parents and teachers to discuss progress at this stage in 1st Year and what can be done to ensure the best possible results in this session's examinations.

WILL THERE BE AN OPPORTUNITY TO MAKE AN APPOINTMENT WITH YOUR CHILD'S PASTORAL CARE TEACHER?

We would recommend that you make an appointment where possible to see your child's Pastoral Care Teacher. Details of Pastoral Care staff can be found below.

1K1 – Mrs Ritchie

1L1 – Mrs Pollock

1R – Mrs Mills

1K2 – Mrs Ritchie

1L2 - Mr Squire

1T - Mr Carstairs

We are very keen to hear from parents with any concerns that they may have about their children's welfare and progress. Do not hesitate to bring such matters to our attention. We will do our best to respond as promptly as possible.

Ms McFarlane, PT Support for Learning, will also be in attendance and based in the Pastoral Care Base – if any parent/carer wishes to discuss any potential barrier to learning or support available at Hyndland, we would suggest that you make an appointment with her.

SHOULD YOU TRY TO SEE EVERY TEACHER?

We recommend that you do not attempt this. Frankly, there is simply not enough time to permit it, and, in any event, you would be likely to be drained by such an experience. It is probably wiser to consult your daughter/son and make appointments with a limited number of teachers.

It is likely that we will be very busy. In such circumstances, the appointment system may not run exactly to timetable. Experience shows that it is still the most effective way of managing literally hundreds of appointments. Parents are asked to bear with us, if waiting times extend a little.

During the evening there will also be a workshop running on Show my Homework, which is the on-line tool that we use to support the completion of homework at home. If any parent/carer wishes any help in either accessing or learning more about how this works, we would suggest that you attend this 10 minute workshop. Details of running times will be provided when you arrive at the parents meeting.

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We look forward to seeing you on Wednesday 20 November. If you have any matters which you wish to clarify before the 20th November, please do not hesitate to contact your young person's Pastoral Care teacher in the first instance.

Best wishes.

Yours sincerely

L Edgerton

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