



**Hyndland Secondary School**  
Lauderdale Gardens  
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[www.hyndland-sec.glasgow.sch.uk](http://www.hyndland-sec.glasgow.sch.uk)

**Head Teacher**  
Louise Edgerton Bed Mus (Hons)

VL / SW

November 2021

Dear Parent/Carer

## **S1 PARENTS' EVENING –Thursday 18th November 2021 from 4.15 pm**

In order to provide you with an opportunity to discuss your child's learning we will be conducting our first parental meetings for S1 parents/carers via phone call.

### **HOW ARE APPOINTMENTS MADE?**

Appointments can be made via our online booking system.

You should visit <https://parents-booking.co.uk/hyndlandsecondary> to open the booking site, enter the details for the Main Parent which matches the details on our system.

We recommend using the "Suggest Bookings For Me" option which will work out the best order to see your selected teachers.

The system will be open for bookings from **Monday 8<sup>th</sup> November**. A more detailed "how-to-guide" is available on the school website for you to refer to – this can be found under the 'our school section' and 'parents meetings' sub-section.

### **HOW MANY APPOINTMENTS CAN PARENTS MAKE?**

You should review your child's timetable to confirm the teachers they have and prioritise **five** appointments. In addition to this there is the option to meet with Pastoral Care if there are specific wellbeing issues you would like to discuss or with Mrs McFarlane, PT Support for Learning, if you would like to discuss specific learning needs. This will help to manage time throughout the evening by providing a 10 minute break between appointments for parents and a two minute break for staff. This system will also ensure a focused approach in subjects where parental engagement will be most effective in supporting progress.

### **HOW CAN PARENTS DECIDE WHICH FIVE SUBJECT APPOINTMENTS TO MAKE?**

To help decide which five subject teachers are best to book an appointment with parents should reflect on the content of the S1 Tracking Report and select 5 subjects where your young person is not progressing as well as other subjects. Alternatively it could be for reasons such as an unsatisfactory effort, homework or behaviour rating. We suggest the decision on which 5 teachers to book with is made in collaboration with your young person as they will provide you with information on the learner conversations they have had recently with their teachers.

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## HOW LONG DO PARENTS HAVE WITH EACH TEACHER?

Five minutes. We appreciate this is not very long, however we wish to hold as many interviews as possible in the limited time available. We ask that teachers and parents are as strict as possible in sticking to the timetable.

## HOW WILL THE APPOINTMENT WORK ON THE EVENING

The Main Parent who has made the appointment will receive the phone call. The conversation will be concluded within five minutes to allow the staff member preparation time for their next appointment. If a second parent/carer would like a separate appointment they can contact pastoral care to make arrangements for this after the evening of 18<sup>th</sup> November.

## WHAT WILL BE THE MAIN PURPOSE OF THE EVENING?

To allow teachers to discuss strengths developed at this stage in S1 and what next steps can be taken to ensure further progress is made. If an appointment is booked with Pastoral Care they will provide parents with an overview of how their young person has settled in to S1 and will be able to support with any specific concerns raised.

## HOW DO I KNOW WHICH PASTORAL CARE TEACHER TO MAKE AN APPOINTMENT WITH?

Parents should make appointments with the Pastoral Care teacher for their young person's House.

**Katrine House (1K1 & 1K2)**  
**Lomond House (1L1 & 1L2)**

**Rannoch House (1R)**  
**Torridon House (1T)**

We look forward to speaking with you on Thursday 18 November.

Best wishes.

Yours sincerely

L Edgerton  
Head Teacher

