



**Hyndland Secondary School**  
Lauderdale Gardens  
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**Phone 0141 582 0130**  
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[www.hyndland-sec.glasgow.sch.uk](http://www.hyndland-sec.glasgow.sch.uk)

**Head Teacher**  
Louise Edgerton Bed Mus (Hons)

LF / SW

March 2022

Dear Parent/Carer

## **S2 PARENTS' EVENING – Wednesday 16<sup>th</sup> March 2022**

In order to provide you with an opportunity to discuss your child's learning we will be conducting our first parental meetings for S2 parents/carers via phone call.

### **HOW ARE APPOINTMENTS MADE?**

Appointments can be made via our online booking system.

You should visit <https://parents-booking.co.uk/hyndlandsecondary> to open the booking site, enter the details for the Main Parent which matches the details on our system.

We recommend using the "Suggest Bookings For Me" option which will work out the best order to see your selected teachers.

The system will be open for bookings from **Monday 7<sup>th</sup> March at 6.00pm**. A more detailed "how-to-guide" is available on the school website for you to refer to – this can be found under the 'our school section' and 'parents meetings' sub-section.

### **HOW MANY APPOINTMENTS CAN PARENTS MAKE AND HOW SHOULD I DECIDE WHO TO SPEAK TO?**

You should review your child's timetable to confirm the teachers they have and we would suggest prioritising the subjects that your young person is considering selecting as part of their S3 course choice process OR prioritise subjects where you may have any direct concerns with. **It will not be possible for you to see all of your young person's teachers so please consider the priorities before booking the appointments.**

In addition to this there is the option to meet with Pastoral Care if there are specific well-being issues.

Mrs McFarlane, PT Support for Learning, is also available for any family of a young person who has an additional support need or is in the process of exploring this.

Vanessa Kokota, from Skills Development Scotland, will also be available for appointments, to discuss the course choice process and careers.

To help manage time during the evening, we have built in 10-minute breaks between appointments for parents and a two-minute break for staff. This system will also ensure a focused approach in subjects where parental engagement will be most effective in supporting progress.

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## **HOW LONG DO PARENTS HAVE WITH EACH TEACHER?**

Five minutes. We appreciate this is not very long, however we wish to hold as many interviews as possible in the limited time available. We ask that teachers and parents are as strict as possible in sticking to the timetable.

## **HOW WILL THE APPOINTMENTS WORK ON THE EVENING?**

The Main Parent who has made the appointment will receive the phone call. The conversation will be concluded within five minutes to allow the staff member preparation time for their next appointment. If a second parent/carer would like a separate appointment they can contact pastoral care to make arrangements for this after the evening of 16<sup>th</sup> March.

## **WHAT WILL BE THE MAIN PURPOSE OF THE EVENING?**

To allow teachers to discuss strengths developed at this stage in S2 and what next steps can be taken to ensure further progress is made. If an appointment is booked with Pastoral Care they will provide parents with an overview of how their young person is progressing in S2 and will be able to support with any specific concerns raised.

## **IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE BOOKING APPOINTMENTS?**

As you book appointments, please ensure that the main contact details which appear on the booking system belong to the person who will take the calls on the evening. If this is NOT the case, please make a comment in the comments box on the booking system – you will be prompted to do this when you log in. Also on the evening, almost all if not all calls will come via a withheld number – please remember to ensure the phone receiving these calls can take no caller ID calls.

## **HOW DO I KNOW WHICH PASTORAL CARE TEACHER TO MAKE AN APPOINTMENT WITH?**

Parents should make appointments with the Pastoral Care teacher for their young person's House.

**Katrine House (2K)**  
**Lomond House (2L)**

**Rannoch House (2R1 & 2R2)**  
**Torridon House (2T1 & 2T2)**

We look forward to speaking with you on Wednesday 16<sup>th</sup> March.

Best wishes.

Yours sincerely

L Edgerton - Head Teacher

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