



Hyndland Secondary School
Lauderdale Gardens
Glasgow G12 9RQ
Phone 0141 582 0130
Fax 0141 582 0131
www.hyndland-sec.glasgow.sch.uk

Head Teacher
Louise Edgerton Bed Mus (Hons)

3rd November 2022

Dear Parent/Carer

S3 PARENTS' EVENING –Thursday 10th November 2022

We are pleased to invite you to attend the School on the evening of Thursday 10th November to meet with your young person's teachers.

HOW ARE APPOINTMENTS MADE?

Please visit <https://parents-booking.co.uk/hyndlandsecondary> to open the booking site, enter some details about you and your young person and use the system to make appointments with seven teachers you wish to see. We recommend using the "booking wizard" which will work out the best order to see your selected teachers.

The booking system is now live to make appointments. A more detailed "how-to-guide" is available on the school website for you to refer to – this can be found under the 'our school section' and 'parents meetings' sub-section or via the following link:

<http://www.hyndland-sec.glasgow.sch.uk/Calendar/Calendar.aspx?SectionId=59173b0a-b09d-4b7c-a680-8c1828a3f6ba>

HOW DO PARENTS/CARERS START OFF?

You will be met at the main door at the Lauderdale Building and invited to sign in. If required, directions will be given to your first appointment.

HOW LONG DO PARENTS HAVE WITH EACH TEACHER?

Five minutes. This is not very long, especially if matters of concern arise. However we wish to hold as many interviews as possible in the limited time available. We ask that teachers and parents are as strict as possible in sticking to the timetable.

Should a further interview be required, arrangements for this can be made with Pastoral Care.

WHERE ARE THE INDIVIDUAL MEETINGS HELD?

Two or three teachers are allocated to each classroom in the Lauderdale building. This is done in order to provide adequate privacy, and at the same time, to keep travelling distances between appointments to a minimum! You are provided with a list of teachers and rooms, and teachers' names are posted outside the appropriate room.

CAN PARENTS/CARERS BRING THEIR CHILDREN?

Yes, if the parents so wish. However, in that case, you are asked to ensure that he/she remains under your supervision.

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WHAT WILL BE THE MAIN PURPOSE OF THE EVENING?

To allow parents and teachers to discuss progress, strengths and next steps at this stage in S3.

WILL THERE BE AN OPPORTUNITY TO MAKE AN APPOINTMENT WITH YOUR CHILD'S PASTORAL CARE TEACHER?

We would recommend that you make an appointment where possible to see your child's Pastoral Care Teacher. Details of Pastoral Care staff can be found below.

3K – Mr Squire

3L – Ms Black

3R1 & 3R2 – Mrs Mills

3T1 & 3T2 – Mr Carstairs

We are very keen to hear from parents with any concerns that they may have about their child's progress and wellbeing. Do not hesitate to bring such matters to our attention. We will do our best to respond as promptly as possible.

Ms McFarlane, PT Support for Learning, will also be in attendance and based in the Pastoral Care Base – if any parent/carer wishes to discuss any specific issues about their young person with relation to additional support needs, for example if your child has a formal ASN such as Dyslexia, we would suggest that you make an appointment with her.

WILL PARENTS GET TO SEE EVERY TEACHER?

Unfortunately, this is not possible as there is simply not enough time for staff to meet with the parent/carers of every young person in their class(es). You should select a maximum of **six or seven** subjects you are most keen to hear about child's progress in and book appointments with those teachers.

It is likely that we will be very busy. In such circumstances, the appointment system may not run exactly to timetable. Experience shows that it is still the most effective way of managing literally hundreds of appointments. Parents are asked to bear with us, if waiting times extend a little. We will keep this to a minimum.

During the evening there will also be a workshop running on Teams, which is the on-line platform young people use to access class materials and homework tasks. If any parent/carer wishes to learn more about how this works, we would suggest that you attend this 10-minute workshop. Details of running times will be provided when you arrive at the parents meeting.

We look forward to seeing you in school on Thursday 10th November. If you have any matters which you wish to clarify before this date please do not hesitate to contact your young person's Pastoral Care teacher in the first instance.

Best wishes.

Yours sincerely

L Edgerton – Head Teacher

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