



Hyndland Secondary School
Lauderdale Gardens
Glasgow G12 9RQ
Phone 0141 582 0130
Fax 0141 582 0131
www.hyndland-sec.glasgow.sch.uk

Head Teacher
Louise Edgerton Bed Mus (Hons)

LF / SW

November 2021

Dear Parent/Carer

S3 PARENTS' EVENING – Wednesday 1st December 2021 from 4.15 pm

In order to provide you with an opportunity to discuss your child's learning we will be conducting our first parental meetings for S3 parents/carers via phone call.

HOW ARE APPOINTMENTS MADE?

Appointments can be made via our online booking system.

You should visit <https://parents-booking.co.uk/hyndlandsecondary> to open the booking site, enter the details for the Main Parent which matches the details on our system.

We recommend using the "Suggest Bookings For Me" option which will work out the best order to see your selected teachers.

The system will be open for bookings from **Monday 22nd November**. A more detailed "how-to-guide" is available on the school website for you to refer to – this can be found under the 'our school section' and 'parents meetings' sub-section.

HOW MANY APPOINTMENTS CAN PARENTS MAKE?

You should review your child's timetable to confirm the teachers they have and prioritise **the 8 subjects your young person selected to study in S3 as part of the course choice process** appointments. In addition to this there is the option to meet with Pastoral Care if there are specific well-being issues you would like to discuss or with Mrs McFarlane, PT Support for Learning, if you would like to discuss specific learning needs. This will help to manage time throughout the evening by providing a 10-minute break between appointments for parents and a two-minute break for staff. This system will also ensure a focused approach in subjects where parental engagement will be most effective in supporting progress.

HOW CAN PARENTS DECIDE WHICH FIVE SUBJECT APPOINTMENTS TO MAKE?

Due to time constraints and demand for appointments, it may not be possible for every parent/carers to speak to every class teacher. We would therefore encourage you to decide which subjects out of the 8 are a priority for an appointment. To help decide it would be helpful to reflect on the content of the recent S3 Tracking Report and perhaps select the subjects where your young person is not progressing as well as other subjects. For this parents meeting, you should not book appointments for core subjects namely Religious and Moral Education, and core Physical Education.

HOW LONG DO PARENTS HAVE WITH EACH TEACHER?

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Five minutes. We appreciate this is not very long, however we wish to hold as many interviews as possible in the limited time available. We ask that teachers and parents are as strict as possible in sticking to the timetable.

HOW WILL THE APPOINTMENT WORK ON THE EVENING

The Main Parent who has made the appointment will receive the phone call. The conversation will be concluded within five minutes to allow the staff member preparation time for their next appointment. If a second parent/carer would like a separate appointment they can contact pastoral care to make arrangements for this after the evening of 1st December.

WHAT WILL BE THE MAIN PURPOSE OF THE EVENING?

To allow teachers to discuss strengths developed at this stage in S3 and what next steps can be taken to ensure further progress is made. If an appointment is booked with Pastoral Care they will provide parents with an overview of how their young person has settled in to S3 and will be able to support with any specific concerns raised.

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE BOOKING APPOINTMENTS?

As you book appointments, please ensure that the main contact details which appear on the booking system belong to the person who will take the calls on the evening. If this is NOT the case, please make a comment in the comments box on the booking system – you will be prompted to do this when you log in. Also on the evening, almost all if not all calls will come via a withheld number – please remember to ensure the phone receiving these calls can take no caller ID calls.

HOW DO I KNOW WHICH PASTORAL CARE TEACHER TO MAKE AN APPOINTMENT WITH?

Parents should make appointments with the Pastoral Care teacher for their young person's House.

Katrine House (3K1 & 3K2)
Lomond House (3L1 & 3L2)

Rannoch House (3R)
Torridon House (3T)

We look forward to speaking with you on Wednesday 1st December

Best wishes.

Yours sincerely

L Edgerton - Head Teacher

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