

OUR VISION
OUR VALUES
OUR SCHOOL



APPEALS





Appeals

As explained in your initial SQA presentation – these results **will not** be changed by SQA prior to certification in August.

There are three categories for appeals this session:

- an appeal against the academic judgement made
- an appeal against an unresolved administrative error
- an appeal on grounds of discrimination where:
 1. there has been a breach of the Equality Act 2010 (which must have been either acknowledged by your school, or established by a court or the Scottish Public Services Ombudsman)
 2. your school, failed to provide agreed Assessment Arrangements.



Before 25th June – The SQA says.....

Your school must either talk to you or write to you to:

- confirm how your provisional results were determined
- discuss the assessment evidence that was used to support your teacher awarding decisions
- explain the quality checks they have used – both locally, and nationally – to make sure the provisional results you have been awarded have been assessed fairly, and in line with the national standard.



From 25th June – The SQA says.....

- If you are still unhappy, you can register with SQA for an appeal and will be asked to provide the following information:
 - your name
 - your date of birth
 - your Scottish Candidate Number
 - the subject and level of the course that you want to register an appeal for
 - notification that you are waiting on a result for a university or college place or for an employment training programme – if so, your request will be processed as part of the priority appeal service and we will ask you for details of your conditional offer
 - your reason for appealing, from one of the three types
 - if you are appealing against an unresolved administrative error or on the grounds of discrimination contrary to the Equality Act – you will be asked to provide a short, written explanation of what you believe has happened.



Results Day 10th August

- Once you have received your Scottish Qualifications Certificate, you should have another discussion about your options with your teacher, as you did before 25 June, and hear their professional view as to whether an appeal is in your best interests. You should do this even if you have left school.
- The final decision to appeal is yours. If you decide to go ahead, you will not need to do anything else.
- If you decide not to appeal, you can withdraw your request by Thursday 12 August by contacting customer@sqa.org.uk



What is next?

- **If you are appealing against the academic judgement made**
- All the necessary evidence that was used to determine your result will be provided to SQA by your school, college or training provider – you will not need to submit any assessment evidence.
- When your assessment evidence is received, it will be reviewed by SQA against the required national standard for the course.
- Your result was based on demonstrated attainment and so your appeal must also be based on the evidence of your knowledge and skills in a course against the national standard. This is necessary to make sure that an A grade in the north of Scotland is worth the same as an A grade in the south of Scotland and everywhere in between.
- This means that your grade could go up, go down or stay the same. This is consistent with what we do every year and makes sure that decisions are based on evidence.



If you are appealing against an unresolved administrative error or are appealing on the ground of discrimination contrary to the equality act

- As part of your appeal registration, you will be asked to provide a short, written explanation of what you believe has happened. If you need to, or prefer to, you can ask a parent or carer to help you. SQA will review the submission in discussion with your school, college or training provider.
- Your school can also advise SQA of any administrative errors they identify.



Appeals Decisions

Once your appeal has been completed, SQA will inform your school, and they will tell you the outcome. If you have a priority appeal, it will be processed by Friday 3 September, to meet Universities and Colleges Admission Service (UCAS) and employment/training timescales. Other appeals will be processed as quickly as possible thereafter.

If there has been a change to any of your grades, SQA will issue you with a replacement certificate later in the year.